



HEALTHY ACTIVE LEARNING ADVISOR/ CONNECTOR

Location: Sport Whanganui Office

Reports to: Tamariki and Rangatahi Manager/HAL Lead

Hours of work: Full time, 40 hours per week. Monday – Friday

Key Internal Relationships

- C.E.O
- Active Communities Manager
- Corporate Business Manager
- Active Communities and HAL Team

Key External Relationships

- Sport New Zealand
- Regional Primary, Intermediate and Secondary Schools
- Healthy Active Learning National and Regional Workforce
- Youth Organisations
- PENZ / Physical Education Networks
- MOE and Health NZ Te Whatu Ora
- Regional Councils
- Local Iwi

About Sport Whanganui

Sport Whanganui is a Charitable Trust governed by a board of trustees and managed by a Chief Executive Officer. As one of 14 Regional Sports Trusts (RST) nationally servicing our geographical area of Rangitikei, Ruapehu and Whanganui. Sport Whanganui are funded through various regional contracts (such as Sport NZ, Te Whatu Ora) as well as securing sponsorship and funding applications.

Sport Whanganui's Vision

Active, Healthy, and connected communities.
Sport Whanganui's Purpose

To activate, connect and strengthen our communities to support and enhance their health and wellbeing.

Sport Whanganui's Strategic Outcomes

Activate the Future / Whakahohe –NEW REACH, NEW MODES, NEW PLACES. Support our communities to try new things, in new ways, by creating new opportunities and partnerships across our region.

Strengthen the Core / Whakapakari – ACTIVE FOR LIFE, SUPPORTING OUR FOUNDATION. Empower our community to think differently and create a strong future that supports people to be active, healthy, and connected.

Connect our Community / Hononga – STRONG RELATIONSHIPS AND PARTNERSHIPS, DIVERSITY AND REPRESENTATION. As our diverse communities continue to change, we will build meaningful relationships and partner with people and organisations to extend our reach and impact.

Purpose of Role

The Healthy Active Learning Advisor plays a critical role in the implementation of Healthy Active Learning regionally. This role will work with Boards of Trustees, principals, senior leaders, and teachers of primary and intermediate schools and Kura to provide advice and customised support. This will enable schools to strategise, plan and develop systems that contribute to the development of an active and healthy school culture. In addition to this the Advisor will work in partnership with schools and their local communities to create an environment that promotes quality play, sport, and physical activity.

The Healthy Active Learning Advisor will support school leaders, teachers to better plan and implement the Health and Physical Education curriculum (HPE). Advisors will also support whanau, local health, and physical activity providers to help improve health and wellbeing outcomes for our tamariki. This will be achieved by identifying and developing quality physical activity experiences for tamariki (in school and in the community) through community partnerships.

Developing and maintaining strong meaningful relationships with schools and Kura principals, senior leaders and teachers is a critical component of this role.

What is Healthy Active Learning?

Healthy Active Learning is a joint government initiative between Sport New Zealand, Health NZ Te Whatu Ora and the Ministry of Education to improve the wellbeing of tamariki and young people through healthy eating, drinking and quality physical activity.

Healthy Active Learning Advisors will work with up to 10 primary, intermediate schools and Kura and their communities with the following expected outcomes:

- Education settings value and prioritise quality play, active recreation, sport, and health and physical education.
- Education settings support and promote quality food and drink environments.
- Education settings value Mātauranga Māori and promote culturally distinctive approaches to play, active recreation, sport, kai and inu, and curriculum delivery.

- Teachers and kaiako implement active teaching and learning approaches and deliver quality health and physical education.
- Education settings work effectively with whānau and their local community to enable inclusive and equitable access to play, active recreation, sport, and quality food and drink.

Accountabilities and Responsibilities

The Healthy Active Learning Advisor role collaborates with the Active Communities and wider Sport Whanganui Team. They will report directly to the HAL Regional Manager who will supervise their overall work program in conjunction with the Active Communities Manager. Healthy Active Learning Planning and Leadership

- Bring to life the philosophies and principles underpinning the Healthy Active Learning Initiative and ensure these continue to inform how the Healthy Active Learning workforce operates within primary schools, intermediates, Kura and their wider communities.
- Work with key stakeholders and schools to develop a cohesive, collaborative physical activity plan guided by school and community values and strengths.
- Be passionate about working collectively to enable change that positively impacts the students and their communities.
- Ensure the philosophies and principles underpinning Healthy Active Learning are applied, including Sport New Zealand's insights, physical literacy and locally led approaches.
- Understand and promote the value of physical activity for the holistic wellbeing of tamariki.
- Support schools to identify how to enhance and support school, teachers', and students' wellbeing through physical activity.
- Commit to the Healthy Active Learning evaluation plan, through supporting the implementation of agreed evaluation processes
- Ensure all decisions and behaviours are inclusive and embrace diversity across the wider school and Kura community, through commitment to social justice, equity, and equality.
- Complete reporting and evaluation requirements.
- Work collaboratively with Sport New Zealand, the Ministry of Education and Te Whatu Ora Health NZ to support schools and Kura across Aotearoa to improve the wellbeing of tamariki and their communities through healthy eating and drinking, and quality physical activity, including a focus on the Health and Physical Education Curriculum.
- Provide relevant and up to date HPE curriculum knowledge as well as planning, teaching and assessment strategies that support students' engagement and achievement
- Utilise and deploy Health Physical Education resources available when and where appropriate to support quality planning and delivery.

- Engage with the community to identify opportunities, undertake needs assessments, and develop programs and events to grow tamariki participation.
- Develop effective systems, programs, events, and initiatives that support schools and their community to understand and meet the needs of tamariki.
- Support and advocate for equity, diversity and inclusion for woman and girls, minority groups and those with disabilities.
- Provide regional leadership to activate, strengthen and connect tamariki to quality physical activity and health programs and opportunities.
- Partner across primary, intermediate schools and Kura to support the strategy, policy and operations of these settings and their wider communities in embedding philosophies and practices of hauora and quality physical activity that contribute to the overall health and wellbeing of tamariki and their communities.
- Operate from a shared values base and positivity role model and demonstrate behaviours consistent with those values.
- Identify issues or risks to achieve Sport Whanganui objectives and develop and implement mitigation strategies.
- Work with Professional Learning Partners (Primary School) and senior school leaders to co-design approaches for delivery of Healthy Active Learning and other interventions across diverse school contexts and geographic areas.
- Ensure Healthy Active Learning philosophies are embedded within practices in primary and intermediate schools, Kura and the wider community.
- Profile philosophy and impact of Healthy Active Learning within primary and intermediate schools and Kura and grow opportunities for adoption of variations of the initiative, across all schools through regional community of practice.
- Work with key regional partners to 'super-charge' Healthy Active Learning to focus on a connected, targeted, integrated and holistic system build approach to improve wellbeing for our young people.
- Support schools and Kura to create an environment that promotes quality play, sport, and physical activity.
- Use best practice evidence and insights to challenge traditional behaviours and delivery models to meet the needs of tamariki through relevant and improved play, sport, and physical activity opportunities
- Advocate for and assist in the development of plans and systems that promote opportunities for quality play, sport, and physical activity experiences.
- Support the planning and implementation of a wide range of opportunities and experiences such as co-curricular and extracurricular sport and physical activity events or competitions.
- Advise and support effective recruitment, retention, and recognition of coaches, officials and managers to support quality play, sport, and physical activity opportunities and experiences.
- Advocate for an increase an awareness, knowledge and understanding of time, place, and permission to enable quality play opportunities.

- Advocate and support schools and Kura to adopt best practice, health and safety and risk management protocols.

Relationships and Community

- Support schools and Kura to scope, identify and access community resources, assets, and providers to add value to quality play, sport, and physical activity opportunities.
- Support communities to engage and connect with school and Kura to provide quality play, sport, and physical activity opportunities.
- Advocate for and support local communities, including territorial authorities to provide quality play, sport, and physical activity opportunities.
- Support schools and Kura to be valuable members of a community play system.
- Facilitate the development of and strengthen partnerships between schools, Kura and their local community.
- Support engagement with whānau and the wider school community regarding school and Kura related activities.
- Assist and empower schools and Kura to make well informed decisions when using external providers within their education setting.
- Maintain a good working relationship with the Public Health Unit Healthy Active Learning health promoter, and seek advice from, and link the health promoters with their schools/Kura where there are specific nutrition/food questions or issues that require nutrition expertise.
- Work with the school and Kura communities (staff, students, and parents/caregivers) to encourage, support and enable healthy eating and water-only policies and environments, including integrating healthy eating and water-only messages into Health and PE teaching where appropriate, and model appropriate behaviours when on school/Kura premises.
- Develop and nurture regional and local partnerships, particularly relationships with schools and Kura.
- Engage and work with the Boards of Trustees, principals, and senior leadership teams of the selected schools and Kura to connect Healthy Active Learning to schools' values, achievement challenges and strategic educational outcomes.
- Be comfortable asking challenging questions and having critical conversations with school leaders.
- Establish relationships that allow for critical strategic leadership and operational oversight of Healthy Active Learning in the Primary School Sector, including School leaders, Ministry of Education, Sport NZ, PENZ and other key stakeholders.

Insights and Support Systems

- Use insights to identify barriers to participation, opportunities, and priorities.

- Unlock new partnerships and influence community partners and schools to implement new participation opportunities for tamariki ideally aligning and utilising the Tu Manawa activation fund.

Teamwork and Collaboration

- Role model Sport Whanganui values and standards.
- Ensure your on-going professional development in agreement with your Line Manager.
- Demonstrate an understanding of and actively contribute to Sport Whanganui's vision, strategic plan, and values.
- Contribute to our culture that is focused on learning and is characterised by respect, inclusion, cultural competency, and collaboration.
- Proactively contributing to special projects when required.
- Actively contribute to the team by looking out for others, supporting and empowering them.
- Actively support and role model a one team organisational approach.
- Complete all necessary reporting and other associated administration.
- Mitigate and openly communicate any possible risks or incidents that have the potential to bring a Regional Sports Trust, Sport New Zealand and/or invested partners into disrepute.
- Positively contribute to, and support the implementation of, Healthy Active Learning.
- Work closely with Healthy Active Learning Advisors to influence and develop an active and healthy school culture.
- Work closely with and connect with, other relevant teams across Sport Whanganui to ensure an integrated approach.
- Work collaboratively with the Healthy Active Learning regional workforce such as Ministry of Education and health organisations
- Role model Sport Whanganui values and standards.
- Ensure your on-going professional development in agreement with your Line Manager.
- Demonstrate an understanding of and actively contribute to Sport Whanganui's vision, strategic plan, and values.
- Contribute to our culture that is focused on learning and is characterised by respect, inclusion, cultural competency, and collaboration.
- Proactively contributing to special projects when required.
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Te Tiriti o Waitangi

- A commitment to personal development of Māori Tikanga, Te Reo and knowledge of Te

Ao Māori.

- Show leadership of commitment and strong understanding of Te Tiriti o Waitangi and the principals of partnership, participation, and protection.
- Establish and maintain effective professional relationships focused on the wellbeing of our staff and ultimately the community by demonstrating commitment to ongoing professional learning and development of personal practice relating to Te Tiriti o Waitangi.
- Continue to develop understanding of Te Tiriti o Waitangi, knowledge of Tikanga Māori and the appropriate usage and accurate pronunciation of Te Reo Māori.
- Demonstrate a commitment to bicultural partnership in Aotearoa, working effectively within the bicultural context.
- Actively participate in the partnership with Mana Whenua and Māori.
- Ensure the Treaty of Waitangi and its principles of Partnership, Protection and Participation are acknowledged and reflected in the implementation of the initiative.

Health and Safety

- Take responsibility for your work environment; identify hazards and risks to ensure they are addressed.
- Ensure full understanding of workplace health and safety at Sport Whanganui.
- Ensure safe systems of work, including emergency procedure for all areas of responsibility.
- Ensure tasks and operations are risk assessed and have the appropriate control plans in place.
- Promoting & supporting safe working practices in Sport Whanganui.
- Contributing to maintaining a safe and hazard free work environment by proactively identifying and reporting hazards.

Key Selection Criteria

Sport Whanganui Core Competencies

Building

Relationship building and management

- Effectively brings people together to achieve collective impact.
- Understands that opportunities come from building relationships and keeping them alive.

Influencing

- Can find a common language to relate to the audience to influence and create change.

Communication

- Is approachable, open, and willing to listen.
- Is a strong presenter and can think creatively.

Leading

Collaborative Leadership

- Engages with a range of partners and organisations.

Designing and Doing Co design and design thinking

- Understanding of design thinking, co design or related fields and can apply to this work.

Data and Evaluation

- Supports evidence informed practice.
- Supports the team and community to draw on insights and analysis to make decisions.

Managing and Sustaining Reflective Practice

- Critically reflects on self, team and work and can adapt the work programme, processes and actions accordingly.

Risk Management

- Can effectively manage reputational risk which may result from working with stakeholders.
- Manages risk, escalates up and reports blockages when they occur.

Event / Project Management

- Able to work on multiple projects effectively and facilitates engaging and inclusive consultation.
- Proactive and self-starting; seizes opportunities and acts upon them; takes responsibility for own actions.

Personal Qualities and Expertise

The Sport Whanganui workforce are innovative and creative, and must exhibit the following mindsets and qualities:

- **People Focused** – Empathetic and supportive, act with integrity in all that you do. A personal commitment to social change and collaborative in positive and meaningful ways.
- **Action - orientated** – Curious, proactive and takes initiative, seizes opportunities and acts upon them, resourceful and learns by doing, takes responsibility for own actions.
- **Adaptive** – Flexible and agile, open to new ideas, accepts changed priorities, has an experimental mindset, and recognizes the merits of different options and acts accordingly.

- **Open and Courageous** – Seek diverse perspectives and value difference, possess a growth mindset and courageous in actions.
- **Reflective and Strategic** – Can see the bigger picture; is reflective and can adapt to suit community needs. Is comfortable working within diverse communities.
- **Cultural Responsiveness** – Aware of the important place of indigenous leadership, strengthening relationships with mana whenua, and working in a bi-cultural context. Understands and knows when to seek support.

Qualifications / Experience

- A tertiary qualification that is related to community development, education and or sport and recreation.
- Experience and knowledge in planning coordinating and implementing quality play, sport and physical activity opportunities and experiences for tamariki.
- Experience in planning, coordinating, prioritising, and completing multiple tasks and projects to meet deadlines and produce quality results.
- Experience working with schools and Kura.
- Knowledge and understandings of the systems, structures and operating models that underpin play, sport, and physical activity across Aotearoa.
- Knowledge and understanding of the holistic value of play, sport and physical activity and its contribution to the wellbeing of tamariki and rangatahi.
- Knowledge of, and commitment to, the Treaty of Waitangi and an understanding of what it means to uphold the mana of the Treaty and its principles of partnership, protection and participation.

Specialist Expertise / Knowledge

- Knowledge and understanding of the operating models in primary and intermediate schools and/or Kura.
- Knowledge and understanding of Sport New Zealand's strategies and approaches, specifically, the insights, physical literacy and locally led approaches.
- Extensive knowledge of the Health and Physical Education Curriculum with practical delivery experience.
- Knowledge and understanding of how the sport and education sectors interact to deliver PE, sport, active recreation and play opportunities for tamariki.
- IT / Computer literacy
- Valid NZ driver's license
- First aid certification
- Health and safety planning experience
- To be considered you must have the right to live and work in New Zealand.