



# **Bukholt Sport Support**

**Secondary School Student Sport Fund**

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## Introduction

Bukholt Sport Support Fund provides funding for selected Secondary School students (12-19 years). The purpose of this fund is to provide financial support to ensure young people do not miss out on opportunities to participate due to the costs associated with their chosen sport or recreational activity.

The fund will be managed by Sport Whanganui on behalf of Knud and Karen Bukholt. These guidelines apply to the allocation of the fund covering the period to 30<sup>th</sup> June 2022.

## Background

For 11 years Karen Bukholt was a valued member of the Sport Whanganui Team. Karen left Sport Whanganui in 2020 to join her husband as a real estate agent at Bayleys Whanganui. Both Karen's and Knud's passion for the community and sport is well known locally with Knud's parents establishing the now iconic Whanganui Boys and Girls Gym Club.

As a teenager, Karen rowed, an expensive sport but something she loved. With the help of family and friends Karen was supported to stay involved in rowing, something she has always been incredibly grateful for. She has never forgotten the kindness of others to ensure she could continue rowing and believed it helped keep her stay focussed and on the right track through her teenage years.

Karen and Knud are now in the privileged position to give back, working with Sport Whanganui to establish the Bukholt Sport Support Fund to support secondary school students to stay involved in sport and recreation.

The guidelines for this fund have been designed with the needs of secondary school students in mind, with 100% of the fund going to support young people who need it most to ensure they can remain engaged in sport and active recreation across the Whanganui, Ruapehu and Rangitikei Districts.

## Purpose

The purpose of Bukholt Sport Support Fund is to provide ongoing financial support to secondary school students so they can remain engaged and actively participating in sport and active recreation opportunities and experiences regionally.

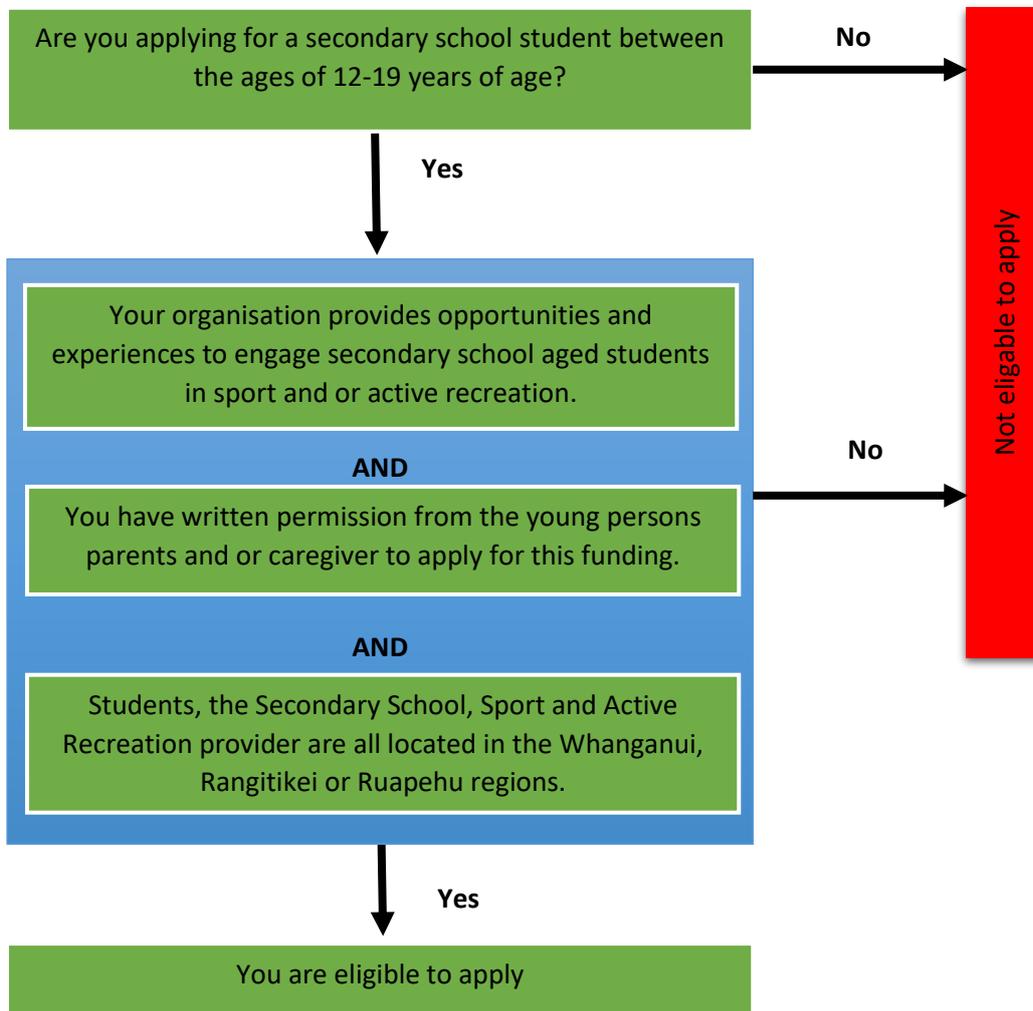
We welcome applications from:

- Schools – NB Only secondary school aged students ( ages of 12 to 19) are eligible for this fund
- Sports clubs and organisations
- Recreational Organisations

that have identified a young person that requires financial / resource support to stay involved in their chosen activity.

## Who can apply?

Please use the diagram below to test your eligibility.



## Who cannot apply?

The following are not eligible to apply:

- National or regional sports organisations. Professional or high-performance sports organisations.
- Individual families
- Primary Schools
- Any student or organisations located outside the Whanganui, Ruapehu and Rangitikei Districts.

## What can be funded?

This is a sport and / or active recreation fund for secondary school aged students (aged 12-19 years) to help cover the costs directly associated with the continued participation of a young person in their chosen sport or active recreation activity. These costs might also address any barriers that prevent participants accessing their activity. Costs could include:

- Purchasing or hiring equipment (only when this is required as part of the activity)
- Costs of transport to get to and from the activity
- Club and other registration or participation fees
- Coaching costs incurred by the participant
- Training camps and other related trips or programs

## What will not be funded?

The fund will not cover:

- Costs that are already funded by other sources
- Costs associated with high performance athletes
- Costs that are not the responsibility of the athlete to cover (facility maintenance, officials, prizes etc).

## How much can I apply for?

The amount that can be funded will be dependent on what has been generated from properties listed and sold by Knud and Karen Bukholt at Bayleys locally.

Sport Whanganui will establish any limits on the amounts that can be allocated to each individual dependant on what is available through the fund at the time the application is made.

As funds will be generated from sales of houses sold by Knud and Karen Bukholt, there may be times, during slower sales periods, when funds available will be limited.

All applications must be for direct costs incurred by the students and their families that without support would prohibit that young person from continuing in their chosen sport or active recreation activity.

Ongoing sponsorship of individuals will be considered on a case-by-case basis and will be assessed in partnership with the family and or the club/organisation to establish how everyone's needs can best be supported.

## Application Information

Sport Whanganui, in partnership with the Bukholt family, have established a simple online application process, this involves applicants:

- Answering some quick questions about the young person and their chosen activity.
- Giving background information about what is needed to support them to remain involved.
- Evidence of written permission from parents and or caregivers to apply for funding.
- Identifying any areas where they may be able to give back to the community in some way if they are successful in securing funding support.

Sport Whanganui have staff who can support you to complete this application process.

**Quality Experiences** – Students holistic needs must be considered. Activities must consider not only their physical needs but also their social, emotional, mental wellbeing and wider whanau.

## How to Apply

Three Trustees have been appointed by the Bukholt family in partnership with Sport Whanganui to lead the application, distribution, and reporting requirements for this fund in partnership with the Bukholt family.

Visit the Sport Whanganui website for the application information and to apply.

<https://sportwhanganui.co.nz/funding/>

The fund will open for applications from November 2021.

## Application Assessment Process

Incomplete or ineligible applications will not be considered.

Eligible applications will be assessed by Trustees appointed by the Bukholt family in partnership with Sport Whanganui.

An overview of the assessment process is as follows:

- Trustees will assess applications against the assessment criteria and funding available.
- Trustees may contact applicants and, if relevant seek further information about what is required to support the ongoing participation of the participant identified.
- Trustees will advise all applicants by phone of the result of their application which will be followed by a confirmation email, weather they are successful or not successful.
- Sport Whanganui will develop investment agreements and or contracts with successful applicants; this will include reporting requirements. (Letter or email from each family and or student to provide feedback on how the fund supported them and the impact it has had. Photos and videos may also be provided).

## Protecting your information

Before completing an application, please read the following information regarding Sport Whanganui's obligations in relation to the information you will provide with your application. You should only proceed if you are happy to comply with these requirements.

### Official Information Act 1982

The Official Information Act 1982 (OIA) covers how Sport Whanganui must handle OIA requests received by members of the public. Applications for funding are among the documents that can be requested under the OIA. The general expectation, as expressed by the Chief Ombudsman, is for official information to be released (in response to a request), unless there are clear grounds to withhold it. Personal information provided with your application will not be released.

If you consider that some of the information provided in your application is 'commercial in confidence' this information should be clearly marked in your application.

If you would like further information on the OIA, please refer to the following website:

Ombudsman webpage: <https://www.ombudsman.parliament.nz/what-ombudsman-can-help/requests-official-information>

### Privacy Act 1993

The Privacy Act 1993 covers how Sport Whanganui collect and store personal information, including personal information provided with applications for funding, and what procedures are required to protect the security of that information. It also covers how long we can keep personal information, what the personal information can be used for and when it can be disclosed.

We will use the personal information provided by you to conduct appropriate identity checks before any funding can be released.

Personal information can be corrected or updated by the applicant or requested at any time from Sport Whanganui.

For further information on the Privacy Act, please refer to the following website: Privacy Commissioner webpage: <https://www.privacy.org.nz/>

### **Accuracy of your information**

It is the responsibility of the primary applicant to ensure that all information contained in the application is accurate. If you provide false or inaccurate information in your application or at any point in the process, and fraud is identified, we will provide details to fraud prevention agencies. You must undertake to inform all Directors, Trustees and Committee members of this notice.

### **Further Information**

If you need further guidance throughout the application process, or experience any technical difficulties submitting your application, please contact Sport Whanganui at: [info@sportwhanganui.co.nz](mailto:info@sportwhanganui.co.nz)

## **Application Form Guidance**

We recommend that you review all questions carefully and make notes before you start the application process, to make sure you have all the information you need before you begin.

Applications can be saved for working on later - an email with the link to your application will be sent to you.

### **Full Application Information**

#### **About your organisation**

1. Organisation name (applicant).
2. Organisation contact details. This must include the street, suburb, town/city, and postcode.
3. Tell us about the purpose of your organisation and what you do? What is your experience delivering, active recreation or sport opportunities for secondary school students?
4. What 'type' of organisation are you? (e.g., Secondary school, sports, or active recreation organisation).
6. Name and contact details of person submitting the application (e.g., Chairperson, Treasurer, CEO). This must include name, email address, phone number and role in the organisation.
7. Outline of the activity, where will it occur and why it is important for this young person to remain in the sport?
8. Reason for the application (identified need/support)? How do you know that support is needed? (who have you spoken to? What evidence and insights do you have?) What barriers to participation are you trying to remove?
9. What are the key changes (outcomes) your sport activity is trying to bring about for this young person and their family?
10. Any other comments you wish to add?

#### **Young Persons Information**

1. Young person's name (recipient).
2. Background information about the young person and their involvement in the sport?
3. How long have they been involved and what are their goals/reasons for being involved in the sport/activity?
4. Family consent has been obtained?

5. Family contact details. This must include name, email address, phone number.
6. What amount are you applying for and for what purpose? (Please outline costs and what they are for).
7. How will support be maintained long term?
8. Is there a way the young person or their family can give back to the community in some way?

### **Conditions of Application**

1. Please verify that you have policies and procedures in place that are required by your organisation to ensure the safety of young people (Health & Safety, Child Protection policies and procedures, Police Vetting etc),
2. I confirm that I am authorised to submit this application on behalf of the young person and their family and that our club/organisation are aware of and support this application.
3. I have read the Bukholt Sport Support Guidelines 2021-2022”.
4. I will comply with the requirements set out in the “Protecting your information” section of the Bukholt Sport Support Guidelines 2021-2022” and have advised the young person and their family as well as our club/organisation of the information in that section.
5. I confirm that information in this application is correct, and that any amount we receive because of this application will be used solely for the purpose specified in this application.
6. I acknowledge that Sport Whanganui has the right to audit the information provided in this application and the use of any funds granted. I will provide full cooperation in the event of such an audit being undertaken.