

Whanganui Secondary School Sport Sanctioning Manual 2021



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Sport Whanganui

www.sportwhanganui.co.nz

Please see our website for more secondary school information including sport data, event sanctioning, sport council, workforce development, policies & procedures.

Facebook

<https://www.facebook.com/SportWhanganui/>

Follow the Sport Whanganui Facebook Page for information, photos, media articles, photos and more.

Sport New Zealand

<http://www.sportnz.org.nz/>

Please see the Sport NZ website for best practice resources, school sport planning tools and other relevant school sport tools.

School Sport NZ

<http://www.nzsssc.org.nz/>

Please see the New Zealand Secondary School Sport Council website for national data, national events, accommodation, travel and notices.

Young People Participation 2019

Top 12 participated sports

1. Netball
2. Rugby
3. Athletics
4. Basketball
5. Hockey
6. Football
7. Volleyball
8. Touch
9. Cricket
10. Rowing
11. Waka ama
12. Badminton

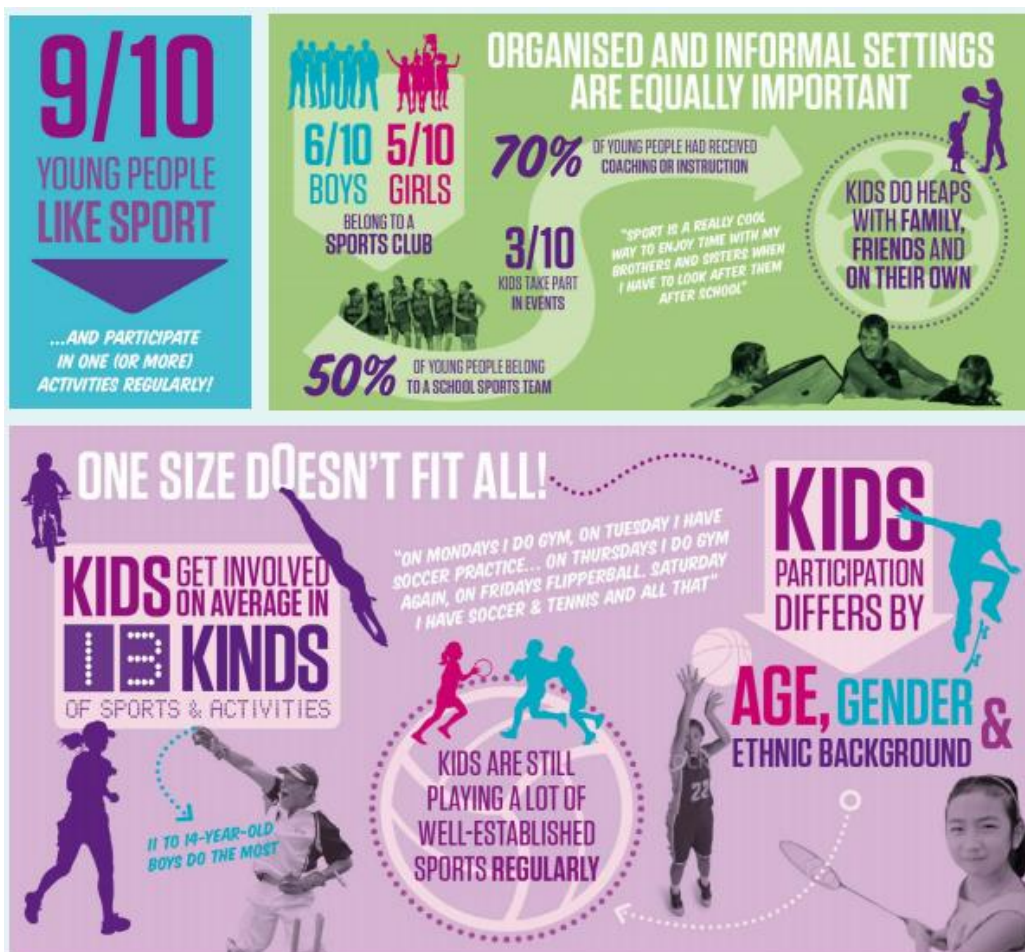
Top 5 female sports

1. Netball
2. Hockey
3. Volleyball
4. Athletics
5. Basketball

Top 5 male sports

1. Rugby
2. Athletics
3. Basketball
4. Football
5. Hockey

(School Sport NZ Census 2019)



The Purpose

1. To ensure quality and safe sporting opportunities are available for our youth.
2. To gain an overview of secondary school sports events for promotion, avoid clashes of codes, major events and academic dates.
3. To ensure participation opportunities are accessible and cost-effective to maximise engagement.
4. To provide a sporting calendar that is equitable and offers a wide range of opportunities for young people.

The Process

1. Sanctioning online form opens: Monday 28th September 2020.
2. Organisers submit competition/event details online by completing and submitting the online form.
3. Sanctioning online form closes: Monday 30th November 2020.
4. Whanganui Secondary Schools Management Committee meet to analyse details submitted to ensure sanctioning regulations are met and satisfactory.

Sanctioned

1. Communication back to organisers.
2. Competition dates collated for wall planner.
3. Confirmed event added to the Event Manual and communicated to all secondary schools and codes.

Not Sanctioned

1. Reasoning communicated back to organisers.
2. Sport Whanganui to work with organiser to discuss and form a workable solution to ensure sanctioning of their competition/event.
3. Communication to all schools.

The Benefit

1. Your competition/event will be supported by secondary schools - Principals, Directors of Sport and Sport Coordinators.
2. Your competition/event will appear on the secondary school wall planner distributed to each school.
3. Your competition/event will appear in the secondary school event manual distributed to every sports coordinator.
4. You will be invited to speak at a termly sports coordinators meeting to promote your competition and engage with sports coordinators.
5. Clashes with other events will be communicated.
6. Support to complete Health and Safety requirements.

Competition Dates

Term One Competitions

Should begin no earlier than week 3.

Term Two and Three Competitions

Should begin no earlier than week 2.

- This is to allow time for schools and students to settle into the new schooling term.
- To allow time for distribution of school sports uniforms.
- To allow time for the collection of sports fees.
- To allow follow ups of team registrations and draws.

Term Four Competitions

- Should begin no earlier than week 2.
- Seniors go on exam leave - generally no senior play in term 4.

Term Dates 2021

- **Term One:** Monday 1st February - Friday 16th April
- **Term Two:** Monday 3rd May - Friday 9th July
- **Term Three:** Monday 26th July - Friday 1st October
- **Term Four:** Monday 18th October - Monday 20th December

Wellbeing Window

The purpose of the wellbeing windows that are scheduled on the secondary school sport calendar are to support young people preparing for a new season of sport, providing them time to transition supporting participant wellbeing (rest and recovery). It supports facility and field maintenance and provides schools adequate time to organise new season sport teams.

Whanganui Secondary School Sport - COMPETITION & EVENTS CALENDAR 2021

	January	February	March	April	May	June	July	August	September	October	November	December
Sat	School open 8hrs				1 TERM 2 STARTS			1 WINTER SPORT CONE			1 EXHIBIT SPORT STARTS	
Sun	School open 8hrs											Sat Sun
Mon		1	2		4 WELLBING WINDOW							Mon
Tue		2	3		5	1						Tue
Wed		3	4		6	2						Wed
Thu		4	5		7	3						Thu
Fri	5 NEW SCHOOL DAY	6	7		8	4						Fri
Sat		8	9		9	5						Sat
Sun		9	10		10	6						Sun
Mon	4 SCHOOL HOLIDAYS	11	12		11	7						Mon
Tue		12	13		12	8						Tue
Wed		13	14		13	9						Wed
Thu		14	15		14	10						Thu
Fri		15	16		15	11						Fri
Sat		16	17		16	12						Sat
Sun		17	18		17	13						Sun
Mon	11 SCHOOL HOLIDAYS	19	20		18	14						Mon
Tue		21	22		19	15						Tue
Wed		22	23		20	16						Wed
Thu		23	24		21	17						Thu
Fri		24	25		22	18						Fri
Sat		25	26		23	19						Sat
Sun		26	27		24	20						Sun
Mon	18 SCHOOL HOLIDAYS	28	29		25	21						Mon
Tue		30	31		26	22						Tue
Wed					27	23						Wed
Thu					28	24						Thu
Fri					29	25						Fri
Sat					30	26						Sat
Sun					31	27						Sun
Mon	21 SCHOOL HOLIDAYS					28						Mon
Tue						29						Tue
Wed						30						Wed
Thu						31						Thu
Fri												Fri
Sat												Sat
Sun												Sun

NO PLAY	PLAY	TERM STARTS/ENDS	PUBLIC HOLIDAYS	TOURNAMENT WEEKS	WEEKENDS	WELLBING WINDOW
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Holiday Periods

1. No competition should operate during the school term breaks.
2. One day tournaments are acceptable.
3. No competition should operate on a public holiday, or a revised public holiday.
4. No competition should operate Queens Birthday weekend, Thursday night of Easter weekend.
5. When creating draws, take into account boarding schools may release their students to travel home (outside the region) over three-day holiday periods.

Waitangi Day: Monday 8th February 2021

Good Friday: Friday 2nd April 2021

Easter Monday: Monday 5th April 2021

ANZAC Day: Monday 26th April 2021

Queens Birthday: Monday 7th June 2021

Labour Day: Monday 25th October 2021

Tournament Weeks

Schools do not expect to play games and/or competition during tournament week for any reason.

SUMMER TOURNAMENT WEEK: Week starting Monday 22nd March 2021

WINTER TOURNAMENT WEEK: Week starting Monday 30th August 2021.

The week during tournament week is too chaotic for any meaningful competition to take place as schools venture out to different parts of the country - taking with them school vans, coaches, volunteers and resources that would normally make weekly school sport happen.

Fees

1. Any increase in fee structure should be recorded on your sanctioning material.
2. An increase will be considered by the management committee to ensure the cost barrier for young people to participate in sport is as minimal as possible.

Time of play

1. Consider the finishing times of all schools to allow for travel time.
2. 4pm is the ideal start time when events are run after school.
3. NCEA exams for senior students begin Monday 16th November - Wednesday 9th December 2020. This may cause disruptions to senior teams.
4. The secondary school sport calendar is very busy; check the previous year's calendar to see any potential clashes with other codes or talk to Sport Whanganui.

Draws and Information

1. You may have your own database of Teachers in charge of sport/coaches but it is important Sports Coordinators and Directors of Sport receive this information also.
2. Sport Whanganui holds an up to date database of contact people for all schools.
3. Draws should be simple and readable. Where possible a complete draw for the season should be distributed at the start of the season.
4. Check computer generated draws. Where possible two teams from the same school should play at the same venue (to assist with transport/teacher supervision).
5. Schools and codes should work in partnership to provide safe, suitable facilities for the whole competition.

Season Debrief

1. End of season debrief dates should be communicated to the Sport Whanganui Secondary School lead.
2. Competition organisers are encouraged to conduct an end of season debrief with their members or at a termly sport coordinator meeting.
3. Debrief notes should be distributed to school sport personnel/members - e.g. Sports coordinators. If any debrief meetings contain motions that will effect secondary school competition, please inform Sport Whanganui Secondary School lead.
4. Debrief minutes should be distributed to Sport Whanganui Secondary School lead.

Health & Safety

1. Organisers will be required to upload their Health and Safety plans and procedures to the online form.
2. These Health and Safety procedures will be readily made available to schools - Principals, Sport
3. Coordinators.

Policies and Procedures

Please ensure you have read and fully understand the secondary school sport policies and procedures manual. It includes important information which may affect your competition structure.

1. Eligibility of Competitors
2. Applications for Dispensation
3. Code of Conduct
4. Behaviour
5. Disciplinary Action/Procedures
6. Uniform
7. Defaults/Cancellations/Results
8. Student 'Loyalty'
9. Competition Entry and Withdrawal

10. Transfer of Students (players)
11. Primary Caregiver Relocation Exemption Policy (PCRE)
12. Role of Regional Sports Organisations and Event Organisers
13. Health & Safety
14. Code of Conduct